



Aligned Leisure

ABN 58 608 613 350 ACN 608 613 350
Swinburne Centre, Yarra Park, Richmond
PO Box 48 Richmond VIC 3121
alignedleisure.com.au

POSITION DESCRIPTION

POSITION TITLE:	Swim Teacher
EMPLOYER:	Aligned Leisure Pty Ltd
LOCATION:	Wodonga Sports & Leisure Centre
DEPARTMENT:	Swim School
REPORTS TO:	Head of Swim School
DIRECT REPORTS:	Nil
TYPE OF EMPLOYMENT:	Casual
KEY RELATIONSHIPS:	Parents and children enrolled in swimming lessons

ABOUT US:

Aligned Leisure is a 100% owned subsidiary company of the Richmond Football Club, established as a vehicle to manage the operations of Richmond's health, fitness, and leisure business activities.

Our programs and services are not about us, they are about our partners and they will always be in total alignment with the needs of the specific community that we are servicing. We deliver best value to our partners by aligning our programs and services with local Municipal Health and Wellbeing Plans that highlight unique key community priorities.

POSITION PURPOSE:

Swim Teachers will be responsible for the delivery of safe, productive, innovative and exceptional swimming lessons by maintaining a solid understanding of the Swim and Survive program, industry developments and the OH&S guidelines applicable to the facility.

Aligned Leisure Swim Teachers will continuously display their ability to communicate and engage effectively with students ensuring students of all abilities, ages and cultural needs receive an outstanding program. They will work relentlessly to engage with all students and parents regularly to maximise member retention opportunities. They will take pride in operating such an important community asset and ensure it is presented immaculately and maintained to the highest standards at all times.

This position will work relentlessly to implement the Aligned Leisure purpose of **CONNECTING TO THRIVE AND WIN**, values of **AWARE, DISCIPLINED, RELENTLESS** and **UNITED**, and associated behaviours throughout the entire team.

Aware + Disciplined
+ Relentless + United

KEY RESPONSIBILITIES:

1. High calibre of swim teaching

- Establish and maintain strong relationships with all students and their parents.
- Create a fun, welcoming and safe environment.
- Deliver high quality swimming lessons, using the Swim and Survive program, focusing on stroke development and water safety.
- Swim Teachers are responsible for the implementation of set lessons plans and must hold an advanced level of understanding of such plans at all times.
- Work on set level criteria each week, recording student's growth and reporting students ready for assessment to the Swim Captain as soon as possible.

2. Daily swim school operation

- Ensure the highest levels of cleanliness, presentation and hygiene at all times.
- Proactively work with the Swim School Captains to minimise any disruptions that may cause classes to be interrupted.
- Act responsibly towards preserving the integrity of centre assets such as swim platforms and Learn to Swim equipment.
- Treat families and children equally and respect the diversity of backgrounds.
- Welcome and educate new children and parents so they feel welcome and comfortable in the pool environment.
- Adhere, at all times, to the facilities OH&S procedures particularly surrounding the swim platforms and swim teaching equipment.

3. Outstanding service delivery to all customers and stakeholders

- Aligned Leisure will be renowned for delivering outstanding service and providing memorable experiences for our customers. In your role, you will be relentless in identifying these opportunities and you will always ask yourself "How would I want a member of my family treated in this situation?"
- All Aligned Leisure staff will understand and deliver on our customer charter and service promise.

Swim Teachers may from time to time be required to undertake other tasks as directed by the Head of Swim School or Swim Captain.

ESSENTIAL QUALIFICATIONS AND EXPERIENCE:

- AUSTSWIM Teacher of Swimming and Water Safety.
- AUSTSWIM Teacher of Infants and Pre-School (desirable).
- First Aid and CPR Certificate.
- Working with Children Check.
- Industry experience.

PERSONAL ATTRIBUTES:

- High level communication and consultation skills, including a commitment to open, honest, two-way and frequent communication.
- Committed to participating in ongoing training and workshops.
- A passion to work with people.
- Focused on the customer experience.
- A commitment to professionalism and accountability.
- Unquestionable ethics, integrity, values and behaviours.

APPROVED: SHANE DUNNE

Chief Executive Officer, Aligned Leisure

27 June 2018

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+ Relentless + United

